



Keio University School of Medicine

International Student Elective Program **Application Instructions**

Students attending medical schools/departments outside Japan are welcome to apply for places on our International Student Elective Program. To apply, please follow the instructions below carefully.

Eligibility

Applicants must:

- be in their final year of study at their home medical school/department at the start of the elective program.
- have completed basic bedside training in all core clinical subjects prior to the start of the elective program.
- be in good academic standing at their home medical school/department.
- be sufficiently proficient in English to benefit from the program; an interest in the Japanese language is desirable.

Conditions

- The maximum duration of any one participant's stay is 12 weeks, with a maximum of 4 weeks in each clinical department.
- Tuition is 2,100 yen per weekday. This is non-refundable and must be paid in cash at the Student Office, School of Medicine on the first day of the program. Tuition fees are waived for students from our partner institutions, a list of which can be found at http://www.ic.keio.ac.jp/aboutic/partner_univ.html.
- A maximum of 4 students per academic year can be accepted (on a first-come-first-served basis) from the same medical school/department. (The academic year in Japan runs from April to March.)
- Applicants should not directly contact any Keio faculty or staff before receiving formal notification of acceptance from the Student Office, School of Medicine.

Application

Applicants should mail all of the documents listed below no later than 3 months before the start of the program to: Student Office, Keio University School of Medicine, 35 Shinanomachi, Shinjuku-ku, Tokyo 160-8582, Japan.

1. Application Form
 - Page 1: Personal Information, Program Request, Dean's Endorsement with signature and school seal
 - Page 2: Statement of Purpose
 - Page 3: Immunization Record with signature
 - Page 4: Medical Information Protection Agreement with signature
2. Curriculum Vitae
3. Reference from applicant's academic supervisor
4. Official school transcript (original, in English)
5. Photocopy of an English proficiency test score certificate (e.g. TOEFL, IELTS, TOEIC) taken within the last 2 years (This item is not required from applicants whose first language is English.)

Student Office, Keio University School of Medicine
35 Shinanomachi, Shinjuku-ku, Tokyo, Japan 160-8582
Phone: +81-3-5363-3662/ Fax: +81-3-5363-3663
E-mail: IC-shinanomachi@adst.keio.ac.jp

Keio University School of Medicine

Accommodation

Those accepted on the elective program may apply for accommodation (single room with bath, shower, and kitchen facilities) at Daikyocho Guest Rooms, located 3 minutes' walk from Shinanomachi Campus. Rooms will be allocated subject to availability.

Address: Daikyocho Guest Rooms, 11-22 Daikyo-cho, Shinjuku-ku, Tokyo 160-0015, Japan

The room charge is 2,000 yen per day, which must be paid in cash at the School of Medicine's Accounting Office before checkout. Those allocated rooms should check in at the Student Office, School of Medicine from Monday to Friday between 9 a.m. and 5 p.m.

List of Clinical Departments

1	Pulmonary Medicine
2	Cardiology
3	Gastroenterology
4	Neurology
5	Endocrinology, Metabolism and Nephrology
6	Hematology
7	Rheumatology
8	Geriatric Medicine
9	General and Gastrointestinal Surgery
10	Pediatrics Surgery
11	Cardiovascular Surgery
12	General Thoracic Surgery
13	Neurosurgery
14	Anesthesiology
15	Orthopaedics
16	Plastic Surgery
17	Pediatrics
18	Obstetrics
19	Gynecology
20	Ophthalmology
21	Dermatology
22	Urology
23	Otorhinolaryngology
24	Psychiatry
25	Radiology
26	Diagnostic Radiology
27	Dentistry and Oral Surgery
28	Rehabilitation Medicine
29	Emergency and Critical Care Medicine
30	Oncology Center

Please address inquiries to:

Jun Mochizuki (Ms.), International Coordinator, Student Office, Keio University School of Medicine

Email: IC-shinanomachi@adst.keio.ac.jp

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